



Changing Lives • Growing Community

Courage • Compassion • Connection • Commitment

E4C, one of Edmonton's oldest and most respected social service agencies, is seeking a dedicated professional eager to join our team. This is an excellent opportunity for a gifted professional to make a significant difference to people, helping and supporting individuals and the community in undergoing positive change and increasing capacity.

Care Worker – Our Place

Housing and Mental Health Division

Job Purpose

The Care Worker at Our Place is responsible for ensuring the overall safety and care of the residents during their shift. The Care worker is part of the service team at Our Place and reports to the Coordinator.

Duties and Responsibilities

Service Delivery

- Ensures compliance to Program and Human Resource Policies and Practices.
- Adhere to and implement the objectives and guiding principles of the project.
- Assist Resident in actively drawing out residents' hidden talents or interests, as opportunities arise.
- Encourage residents to participate in their community, as opportunities arise.
- Maintain general supervision and communication with residents.
- Attend to distressed residents and mediate disputes, as required.
- Supervises main meal preparations.
- Supervises housekeeping functions.
- Other duties may be assigned as needed.

Health and Safety

- Report any potential safety hazards.
- Respond to identified security and emergency issues, as required, ensuring adherence to policies and practices.
- Monitor and record medications, as required.
- Other duties may be assigned as needed.

Administration

- Maintain regular and open communication with colleagues through log book and shift change.

- Other duties may be assigned as needed.

Qualifications

Preferred:

- Understanding of mental health issues, poverty and addictions.
- Current First Aid and CPR, Suicide Intervention, Non-violent Crisis Intervention, Medication Administration, and Security Clearance.
- Excellent interpersonal and communication skills.
- Creative problem solver and team player.
- Ability to work independently.

Working Conditions

Shift is from 3:00pm – 11:00pm

Salary Scale

Starting: \$14.87 – \$ 17.40/ hour

Please submit your résumé to:

E-mail: hr@e4calberta.org

Fax: 780.425.5911

We thank all applicants for their interest, however, only those selected for an interview will be contacted.