



Changing Lives • Growing Community

Courage • Compassion • Connection • Commitment

E4C, one of Edmonton's oldest and most respected social service agencies, is seeking a dedicated professional eager to join our team. This is an excellent opportunity for a gifted professional to make a significant difference to people, helping and supporting individuals and the community in undergoing positive change and increasing capacity.

Casual Care Worker – Meadow's Place (Housing & Mental Health Services Division)

Job Purpose:

The Care Worker at Meadow's Place is responsible for ensuring the overall safety and care of the residents. This is a friendly and supportive environment. The Care Worker is part of the service team at Meadow's and reports to the Manager.

Duties and Responsibilities:

Service Delivery

- Ensures compliance to Program and Human Resource Policies and Practices.
- Adhere to and implement the objectives and guiding principles of the project.
- Assist Residents in actively drawing out residents' hidden talents or interests, as opportunities arise.
- Encourage residents to participate in their community, as opportunities arise.
- Maintain general supervision and communication with residents.
- Attend to distressed residents and mediate disputes, as required.
- Supervises main meal preparations when required.
- Supervise housekeeping functions when needed.
- General cleaning of the common area, needs to be left clean for the next shift.
- Other duties may be assigned as needed.

Health and Safety

- Report any potential safety hazards.
- Respond to identified security and emergency issues, as required, ensuring adherence to policies and practices.
- Monitor and record medications, as required.
- Other duties may be assigned as needed.

Administration

- Maintain regular and open communication with colleagues through log book and shift change.
- Other duties may be assigned as needed

Qualifications:

Preferred:

- Understanding of mental health issues, poverty and addictions.
- Current First Aid and CPR, Medication Administration, Food Handling Course Suicide Intervention, Non-violent Crisis Intervention, , and RCMP Security Clearance.
- Excellent interpersonal and communication skills.
- Creative problem solver and team player.
- Ability to work independently.
- Non judgmental.
- Positive and empathetic attitude.
- Valid Driver's License

Working Conditions:

This position is a casual

Physical Requirements

Periodically handling/moving office/Agency materials and equipment.

Direct Reports

N/A

Salary Scale

\$ 14.88 p/hour

Please submit your résumé to: E-mail: hr@e4calberta.org Fax: 780.456.0208

We thank all applicants for their interest, however, only those selected for an interview will be contacted.